

**INDIVIDUAL - 2017  
INCOME TAX RETURN  
BATAVIA**

**Due 4/17/2018**  
**Filing is required even if no tax is due**  
**Include copies of W-2 forms & 1040 Forms**  
**Web address: villageofbatavia.org**

**MAKE CHECK OR MONEY ORDER TO:**  
 VILLAGE OF BATAVIA  
 65 N Second St.  
 Batavia OH 45103  
 Voice 513-732-2740 Fax 513-732-5696  
 taxes@bataviavillage.org

Taxpayer's Social Security No.	
HomeTelephone No.	BusinessTelephone No.
Spouse's Social Security No.	
Spouse's Name	
HomeTelephone No.	BusinessTelephone No.
IF YOU HAVE MOVED DURING TAX YEAR - GIVE DATES INTO / / OUT OF / /	
IF YOU RENT, PLEASE GIVE LANDLORDS INFORMATION	
NAME _____	
ADDRESS _____	

Name \_\_\_\_\_  
 And \_\_\_\_\_  
 Address \_\_\_\_\_

**Filing Status**

Single  
 Married filing joint  
 Married filing separate

RESIDENT  
 NON-RESIDENT

**Income**

1 Wages, salaries, tips, etc. 1

2 Other taxable income 2

3 Total taxable income (add lines 1 and 2) 3

**Tax and Credits**

4 Batavia tax due before credits (1.000% of line 3) 4

5 Estimated tax payments made to Batavia 5

6 Taxes withheld and paid to Batavia 6

7 Overpayment from prior year(s) 7

No credit for taxes paid to another city.

8 Total credits (add lines 5 through 7) 8

**Refund** ( Issued if greater than 10.00 )

9 If line 8 is greater than line 4, subtract line 4 from line 8. This is the amount you overpaid 9

10 Amount of line 9 to be credited to next years estimate 10

11 Amount of line 9 to be refunded 11

**Tax Due** ( if greater than 10.00 )

12 If line 4 is more than line 8, subtract line 8 from 4, this is the tax amount you owe 12

13 Penalties and interest **Late File** \_\_\_\_\_ **Late Pay** \_\_\_\_\_ **Late Estimate** \_\_\_\_\_ **Interest** \_\_\_\_\_ 13

**Declaration of Estimate For 2018**

14 Estimated income 14

15 Estimated tax due. Multiply line 14 by 1.000% 15

16 Taxes to be withheld and paid to Batavia 16

17 Prior credit applied to estimated tax payments (From line 10) 17

18 Net estimated tax due (subtract line 16 and 17 from 15) 18

19 Minimum amount due for first quarter (multiply line 18 by 25%) 19

**Amount You Owe**

20 Total amount due (add lines 12, 13 and 19) 20

The undersigned certifies that they have examined this return and any accompanying schedules and to the best of their knowledge it is correct and complete.

**Tax Office Use Only : Tax Office Use Only : Tax Office Use Only**

\_\_\_\_\_  
 Taxpayer's Signature Date

\_\_\_\_\_  
 Spouse's Signature Date

\_\_\_\_\_  
 Tax Preparer's Signature Date

(If other than taxpayer) Phone No. \_\_\_\_\_

May VILLAGE OF BATAVIA discuss this return with the preparer shown above \_\_\_Yes \_\_\_No

**VILLAGE OF BATAVIA INCOME TAX RETURN - 2017**

- 21 Taxable Income Not Reported on a W-2 Form ..... (Attach copy of Federal Tax Document) \_\_\_\_\_
- 22 Net Profit (Loss) from Business or Profession ..... (Attach copy of Federal Tax Schedule) \_\_\_\_\_
- 23 Net Profit (Loss) from Rental Property ..... (Attach copy of Federal Schedule E) \_\_\_\_\_
- 24 Businesses Loss Total from Previous Year(s) ..... (Maximum Carried Forward 5 Years) \_\_\_\_\_
- 25 Nontaxable Income (Identify Source - Provide appropriate Federal Tax Forms) \_\_\_\_\_

26 Total (Add Lines 21 to 25) \_\_\_\_\_ Enter total on Line 2 of Page 1 \_\_\_\_\_

**Note: Losses for businesses and rental activities cannot be used to reduce taxable wages reported on Line 1.**

**INSTRUCTIONS**

Taxable income is all wages, salaries and other compensation paid to an individual for work or services performed prior to deduction of any kind (except Section 125 deductions), the net profits from any business or profession located inside the Village of Batavia or conducting business inside Batavia and/or the net profits from the rental of real estate property. Military income is not subject to the Village of Batavia tax.

**Instructions and forms can be obtained on our website: [VillageofBatavia.org](http://VillageofBatavia.org)**

**Income**

- Line 1 Add Total Taxable Wages from all W-2 and 1099-Misc forms and enter total on Line 1. Use the larger amount from Box 18, Box 5, or Box 1 from each W-2 form whichever amount is larger. Income received from Social Security, retirement, interest income, disability or similar non-employment income is not subject to the Village of Batavia Income Tax.  
**INCLUDE ALL W-2 AND 1099 FORMS WITH RETURN.**
- Line 2 Enter the additional net taxable income from Line 26, Page 2. Note: Losses from business and rental activities cannot be used to reduce taxable wages reported on W-2 forms, but can be used to offset other business forms or carried forward up to five (5) years.
- Line 3 Add amounts on Line 1 and Line 2 and enter on Line 3.

**Tax and Credits**

- Line 4 Multiply amount on Line 3 times tax rate of 1% (.01) and enter amount on Line 4.
- Line 5 Enter the amount of estimated tax paid directly to Village of Batavia during 2017 for your 2017 tax liability. Do not include any payments made in 2017 that were for the balance due for 2016 (or any other previous year).
- Line 6 Enter the amount of Tax withheld for the Village of Batavia in 2017 by your employers. If the city indicated in Box 20 of a W-2 form indicates Village of Batavia, enter the total amount indicated in Box 19 from each appropriate W-2 form.
- Line 7 Indicate any overpayment from your 2016 tax return that was credited to 2017.
- Line 8 Add the amounts in Lines 5 through 7 and enter on Line 8.

**Refund/Credit**

- Line 9 If the amount on Line 8 is larger than the amount on Line 4, subtract Line 4 from Line 8 and enter the difference on Line 9.
- Line 10 Enter the amount from Line 9 (if any) that is to be credited towards your 2018 tax liability.
- Line 11 Enter the amount from Line 9 (if any) that is to be refunded. **REFUNDS OF LESS THAN \$10.00 WILL NOT BE ISSUED.**

**Tax Due**

- Line 12 If the amount on Line 4 is larger than the amount on Line 8, subtract Line 8 from Line 4 and enter the amount due on Line 12.
- Line 13 Enter the amount of Penalties for Late File, Late Pay Late Estimate and Interest charges. Contact Income Tax Office for amounts.

**Declaration of Estimate**

**(If after subtracting Lines 6 from Line 4 the amount is less than \$200, you may skip to Line 20.)**

- Line 14 Estimate the amount of total income expected in 2018. (Use amount indicated in Box 5 from all 2017 W-2 forms.)
- Line 15 Multiply amount indicated on Line 14 by tax rate of 1% (.01) and enter on Line 16.
- Line 16 Enter estimated amount of taxes to be withheld for The Village of Batavia per W-2 form.
- Line 17 Enter the amount indicated on Line 10 that is to be applied to your 2018 tax liability.
- Line 18 Subtract the amount from Line 16 and Line 17 from amount indicated on Line 15.
- Line 19 Multiple the amount on Line 18 by 25% (.25).

**Amount You Owe**

Line 20. Add amounts on Line 12, Line 13 and Line 19 and enter on Line 20. Make check payable to: **Village of Batavia**

**NOTE: UNLESS ACCOMPANIED WITH PAYMENT OF ANY TAX DUE (LINE 20) A RETURN IS NOT CONSIDERED FINAL**

<b>TAX PAYMENT SCHEDULE</b>				
ON OR BEFORE 4/17/2018	ON OR BEFORE 6/15/2018	ON OR BEFORE 9/15/2018	ON OR BEFORE 1/15/2019	ON OR BEFORE 4/17/2019
FILE 2017 TAX RETURN	PAY 2ND QUARTER	PAY 3RD QUARTER	PAY 4TH QUARTER	FILE 2018 TAX RETURN
PAY TAX DUE	2018 ESTIMATED TAX	2018 ESTIMATED TAX	2018 ESTIMATED TAX	PAY TAX DUE