

**VILLAGE OF BATAVIA
SIGN PERMIT APPLICATION**

This application shall be accompanied by one (1) copy of a scale drawing showing: shape and dimensions of sign; height; message, character of lettering; location of sign relative to building and property lines; and details and specifications for construction including types of materials.

Name of Applicant _____ Phone _____

Mailing Address _____

Sign Company/installer _____ Phone _____

Address _____

Site Address _____ Zoning District _____

Property Dimensions _____ Building Dimensions _____

SEPARATE APPLICATION MUST BE FILED FOR EACH SIGN REQUESTED

Application is made for:

___ Temporary Sign or Banner ___ Non-Temporary Sign

Type of Sign:

___ Pole Sign ___ Ground Sign ___ Canopy Sign ___ Wall Sign
___ Projecting Sign ___ Banner ___ Inflatable ___ Window Sign
___ Other _____

Application is Made to:

___ Erect ___ Alter ___ Repair ___ Move ___ Remove ___ Illuminate ___ Other: _____

Sign Dimensions: Width _____ Depth _____ Height _____ Total Area _____

Number of existing signs _____ Area Occupied by existing Signs _____

Applicant requests a Variance for this Sign ___ Yes ___ No

The undersigned hereby applies for a sign permit based on the information above including any attached drawings and certifies the information to be correct.

Printed Name of Applicant

Signature of Applicant

Date _____