

**Village of Batavia**  
**Permit for Conditional Use or Zoning Variance**

This application shall be accompanied by one copy of plans, specifications, and other pertinent documentation of lot dimensions, location of buildings, setbacks, rights-of-way, easements, parking, and driveways. Site dimensions shall be based on actual survey of site.

Name of owner \_\_\_\_\_ Phone \_\_\_\_\_

Mailing address \_\_\_\_\_

Contractor/Architect \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Site address \_\_\_\_\_ Zoning district \_\_\_\_\_

Subdivision \_\_\_\_\_ Parcel ID \_\_\_\_\_

***Check applicable boxes below and provide information***

<p><input type="checkbox"/> <b>Construction</b></p> <p>Check one:    <input type="checkbox"/> New    <input type="checkbox"/> Addition    <input type="checkbox"/> Accessory building    <input type="checkbox"/> Pool    <input type="checkbox"/> Deck    <input type="checkbox"/> Other</p> <p>Lot dimensions: Width _____ Depth _____ Area _____ Area of existing structures _____</p> <p>Setbacks: Distance from construction to property lines: Front _____ Rear _____ Left _____ Right _____</p> <p>Building height: _____ No. of stories _____ No. off-street parking places: Existing _____ New _____</p> <p>Utilities: Check taps needed: <input type="checkbox"/> Water    <input type="checkbox"/> Sewer    <input type="checkbox"/> Private system    <input type="checkbox"/> Permit # _____</p> <p>Will street or sidewalk be opened or cut?                    <input type="checkbox"/> Yes                    <input type="checkbox"/> No</p> <p>Cost of construction: \$ _____                    <u>Drawing is required for this permit.</u></p>
<p><input type="checkbox"/> <b>Remodeling</b></p> <p>Check one:    <input type="checkbox"/> Commercial    <input type="checkbox"/> Industrial    <input type="checkbox"/> Residential    <input type="checkbox"/> Multi-family _____ number of units</p> <p>Cost of Construction: \$ _____                    <u>Drawing is required for this permit.</u></p>
<p><input type="checkbox"/> <b>Specify conditional use or waiver requested; attach addendum if needed.</b></p> <p>_____</p> <p>_____</p>

**The undersigned requests a zoning permit based on the information above, including any attached drawings, and certifies the information to be correct.**

\_\_\_\_\_  
 Printed name of applicant

\_\_\_\_\_  
 Signature of applicant

\_\_\_\_\_  
 Date

**Office Use Only**

Date received: \_\_\_\_\_ Application #: \_\_\_\_\_

Fee paid \$ \_\_\_\_\_ Cash \_\_\_\_\_ Check # \_\_\_\_\_ Receipt # \_\_\_\_\_

An agent for the Village of Batavia has examined this application and plans. Subject to any corrections and comments here noted, the plans are:

Approved  Denied

Conditional use or variance approved: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Addenda attached or referenced  No addenda

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Village of Batavia**

389 East Main St Batavia, Ohio 45103

Phone: 513-732-2020

Zoning Permit #: \_\_\_\_\_

Issued: \_\_\_\_\_  
*Date*

By: \_\_\_\_\_  
*Zoning inspector*

This permit is issued on the basis of the information supplied on this application and approval is dependent upon meeting all requirements of the Zoning Code of the Village of Batavia and any deviation from the code or the plans submitted shall make this permit null and void. The Zoning Inspector shall have access to the property and buildings involved at reasonable hours to determine that plans and specifications are followed and that construction is not in violation of the zoning code.